|  |  |  |
| --- | --- | --- |
| Course Code and Section #: | Group #: | Date Submitted: |

|  |
| --- |
| **What is/are the goal(s) of your group?** Goals should be SMART: Simple, Measurable, Attainable, Results-oriented, and Time bound.   * GOAL 1: * GOAL 2: * GOAL 3: |

|  |
| --- |
| **What are your group’s constraints or potential challenges?** |

|  |
| --- |
| **How will you deal with these constraints or potential challenges?** |

**What are the strengths of each group member? What can they contribute to the project?**

|  |  |
| --- | --- |
| Member Name | Strength(s) |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

|  |
| --- |
| **What communication channel will your group use?**  Face-to-face? Emailing? Texting? Social media? What response time is reasonable? |

|  |
| --- |
| **What platform will your group use to share documents or other project materials?**  Google docs? Google drive? |

|  |
| --- |
| **How will the group compensate for incomplete project sections, lack of communication, or unexpected absences?** |

Signatures (initials)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Member 1** | **Member 2** | **Member 3** | **Member 4** | **Member 5** | **Member 6** |
|  |  |  |  |  |  |